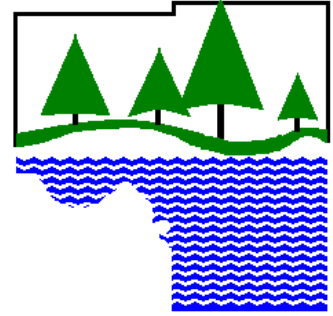


# ITASCA COUNTY

Courthouse  
Administrative Services  
123 NE 4<sup>th</sup> Street  
Grand Rapids, MN 55744-2600  
Office (218) 327-7363 Fax (218) 327-2848



**DATE:** December 20, 2021

**TO:** Individuals on County Board Agenda Mailing List  
Individuals Responsible for Preparing RBA's  
Posting to County Website

**FROM:** Amanda Schultz, Deputy Clerk of the County Board

**SUBJECT:** Schedule of 2022 County Board Meetings and Request for Board Action (RBA) Due Dates

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At their November 23, 2021 County Board meeting, the Itasca County Board of Commissioners set the Year 2022 schedule of Itasca County Board meetings (Resolution #2021-70), as delineated below.

By accessing the CivicClerk, County staff complete Requests for Board Action (RBAs), attach supporting documents and submit their requests **by 12 noon on the Thursday prior to a scheduled meeting day, unless otherwise noted.** If a member of the public or outside entity would like to be placed on a County Board agenda, it is recommended that they contact the Department which most closely represents their concern. Please contact the Deputy Clerk of the County Board if you have any questions or need CivicClerk instructions and assistance.

If you have documents that require signature following their approval, **please route originals for signature to the Deputy Clerk of the County Board prior to the meeting date to ensure timeliness of receiving signatures.** Alternatively, Itasca County can utilize a service which allows documents to be signed electronically. Please contact the Deputy Clerk of the County Board for more information regarding this service.

Please save this memo/schedule for reference throughout Year 2022.

## **Organizational Meeting**

The **Year 2022 Organizational Meeting** will be held on **Tuesday, January 4, 2022**, at 2:30 p.m. pursuant to M.S. 375.07. The RBAs for this meeting are due Thursday, December 30, 2021, at 12 noon.

**Work Sessions**

County Board Work Sessions are scheduled for 2:30 p.m., on the first and third Tuesday of the month, unless otherwise noted. The Work Session dates for the Year 2022 and the due dates for RBA's for these Work Sessions are as follows:

**COUNTY BOARD WORK SESSION**

**MEETING DATES 2:30 p.m.**

Tuesday, January 4, 2022  
Tuesday, January 18, 2022  
Tuesday, February 1, 2022  
Tuesday, February 15, 2022  
Tuesday, March 1, 2022  
Tuesday, March 15, 2022  
Tuesday, April 5, 2022  
Tuesday, April 19, 2022  
Tuesday, May 3, 2022  
Tuesday, May 17, 2022  
Tuesday, June 7, 2022  
Tuesday, June 21, 2022  
Tuesday, July 5, 2022  
Tuesday, July 19, 2022  
Tuesday, August 2, 2022  
Tuesday, August 16, 2022  
Tuesday, September 6, 2022  
Tuesday, September 20, 2022  
Tuesday, October 4, 2022  
Tuesday, October 18, 2022  
Tuesday, November 1, 2022  
Tuesday, November 15, 2022  
Tuesday, December 6, 2022  
Tuesday, December 20, 2022

**RBA'S ARE DUE**

**BY 12 NOON**

Thursday, December 30, 2021  
Thursday, January 13, 2022  
Thursday, January 27, 2022  
Thursday, February 10, 2022  
Thursday, February 24, 2022  
Thursday, March 10, 2022  
Thursday, March 31, 2022  
Thursday, April 14, 2022  
Thursday, April 28, 2022  
Thursday, May 12, 2022  
Thursday, June 2, 2022  
Thursday, June 16, 2022  
Thursday, June 30, 2022  
Thursday, July 14, 2022  
Thursday, July 28, 2022  
Thursday, August 11, 2022  
Thursday, September 1, 2022  
Thursday, September 15, 2022  
Thursday, September 29, 2022  
Thursday, October 13, 2022  
Thursday, October 27, 2022  
Thursday, November 10, 2022  
Thursday, December 1, 2022  
Thursday, December 15, 2022

## **Regular Sessions**

County Board Regular Sessions are scheduled for 2:30 p.m., on the second and fourth Tuesday of the month, unless otherwise noted. The Regular Session dates for the Year 2022 and the due dates for RBA's for these Regular Sessions are as follows:

<b><u>COUNTY BOARD REGULAR SESSION</u></b> <b><u>MEETING DATES 2:30 p.m.</u></b>	<b><u>RBA'S ARE DUE</u></b> <b><u>BY 12 NOON</u></b>
Tuesday, January 11, 2022	Thursday, January 6, 2022
Tuesday, January 25, 2022	Thursday, January 20, 2022
Tuesday, February 8, 2022	Thursday, February 3, 2022
Tuesday, February 22, 2022	Thursday, February 17, 2022
Tuesday, March 8, 2022	Thursday, March 3, 2022
Tuesday, March 22, 2022	Thursday, March 17, 2022
Tuesday, April 12, 2022	Thursday, April 7, 2022
Tuesday, April 26, 2022	Thursday, April 21, 2022
Tuesday, May 10, 2022	Thursday, May 5, 2022
Tuesday, May 24, 2022	Thursday, May 19, 2022
Tuesday, June 14, 2022	Thursday, June 9, 2022
Tuesday, June 28, 2022	Thursday, June 23, 2022
Tuesday, July 12, 2022	Thursday, July 7, 2022
Tuesday, July 26, 2022	Thursday, July 21, 2022
Tuesday, August 9, 2022	Thursday, August 4, 2022
Tuesday, August 23, 2022	Thursday, August 18, 2022
Tuesday, September 13, 2022	Thursday, September 8, 2022
Tuesday, September 27, 2022	Thursday, September 22, 2022
Tuesday, October 11, 2022	Thursday, October 6, 2022
Tuesday, October 25, 2022	Thursday, October 20, 2022
Tuesday, November 8, 2022	Thursday, November 3, 2022
Tuesday, November 22, 2022	Thursday, November 17, 2022
Tuesday, December 13, 2022	Thursday, December 8, 2022

As always, please do not hesitate to contact me if you have any questions or concerns regarding any County Board related matter!