



Itasca County Transportation Department
123 4th Street NE
Grand Rapids, MN 55744
218-327-2853

Dist. _____
 Road _____
 Cost _____

05-320-5935

Permanent Driveway Approach Permit

For Access to A County State Aid Highway or County Road

Name _____ Phone # (H) _____
 Address _____ (W) _____
 City, St. Zip _____

Road # _____ Location of proposed Driveway: Sec. _____ Twn. _____ Rg. _____

* * * * *

Place a stake at the center of the proposed driveway.

Requirements

1. No Work under this application is to start until the application has been approved and permit issued.
2. The area maintenance Foreman will determine the diameter and length of the culvert required and if aprons or safety grates are required in accordance with County policy.
3. When a culvert is deemed necessary by the Foreman, the property owner will be required to **purchase** a culvert and hardware (aprons, bands, safety grates, etc.). The County will sell the culvert and hardware based on cost per foot up to a 24 inch diameter pipe. For approaches requiring a culvert larger than 24 inches, the cost to the permittee will not exceed that of a 24 inch culvert.
4. **The Culvert will not be delivered until payment has been made in full. Only Checks are accepted.**
5. **Work must be completed within 14 days following culvert delivery.**
6. Where work on traveled roadways is necessary, traffic must be protected. Flags, signs and proper barricades must be placed in accordance with the standards of Itasca County Transportation Department.
7. No foreign materials such as dirt, gravel, or bituminous material shall be deposited on the road during the construction of the driveway or installation of drainage facilities.
8. Driveway fill slopes will be constructed 1 : 6 (1' vertical to a 6' horizontal) where existing road side slopes are 1 : 4 or flatter and shall be hand finished and seeded or sodded.
9. Driveway shall be so constructed as to slope down from the shoulder line of the highway for a distance of at least 15 feet with a fall of at least 3 inches.
10. Roadway must be cleaned up after work is completed and restored to its original condition or to the condition satisfactory to the department.
11. After driveway construction is completed the permittee shall notify the District Foreman or the County Engineer's Office that the work has been completed and is ready for final inspection and approval.
12. If final inspection does not comply with the County requirements, the applicant will be notified by the District Foreman and from that date, has 14 days to complete the project. If after this time, the approach has not been finished in compliance with permit provisions, the District Maintenance Crew will complete the project when time allows, at the cost of the applicant.

I, We, the undersigned, herewith make application for permission to construct the access driveway at the above location, said driveway to be constructed to conform with regulations of the Itasca County Transportation Department and to any special provisions included in the permit. It is agreed that all work will be done to the satisfaction of the said Department. It is further understood that this permit is issued subject to the approval of local city or village authorities having joint jurisdiction over said street and highway, and subject to the applicant's compliance with the rules and regulations of the Minnesota Environment Quality Council, and any other affected Government agencies.

Dated _____ Signature of Applicant _____

Permission is hereby granted for the construction of the driveway as described in the application, said driveway to be constructed in accordance with Itasca County Transportation Department standards and subject to the above requirements and special provisions.

Dated _____ Authorized Signature _____ Phone _____