



**ITASCA COUNTY HIGHWAY ENGINEER**  
 123 4TH STREET NE  
 GRAND RAPIDS, MN 55744

Phone: (218) 327-2853  
 Fax: (218) 327-0688

**SENIOR CITIZEN**

**2008-2009 PRIVATE DRIVEWAY SNOWPLOW APPLICATION AGREEMENT**

**OFFICE USE**       Check    Money Order    Cash      **Receipt #:**

**Date Received:**       **Amount Paid:**

**Applicant Name / Address**      Write any changes here:

    

ENCLOSE TOTAL AMOUNT DUE WITH APPLICATION BY OCTOBER 15TH. (LATE FEE OF \$10)

**PAYABLE TO:  
 ITASCA COUNTY  
 AUDITOR/TREASURER**

**Applicant Phone**  
 Home:   
 Work:

**Owner Phone**  
 Home:   
 Work:

**Road:**

**Email: #Name?**

**Sec/Twp/Rge:**   -   -    -  -

**Emergency #:**

**SEASON RATE SCHEDULE**

<input type="checkbox"/> 1/4 Mile or Less	\$250.00
<input type="checkbox"/> Over 1/4 to 1/2 Mile	\$340.00
<input type="checkbox"/> Over 1/2 to 3/4 Mile	\$420.00
<input type="checkbox"/> Over 3/4 to 1 Mile	\$500.00
<input type="checkbox"/> Over 1 Mile	\$500.00 +
+ Plus \$100.00 per 1/4 Mile Increment	
Filing Fee (Non-refundable)	\$15.00
Season Rate (from Schedule)	<input type="text"/>
<b>TOTAL DUE:</b>	<input type="text"/>

**Length of Road:**

**Notes:**

**SIGNATURE  
 NEEDED ON  
 BACK OF APPLICATION**

The above named applicant hereby requests that the designated driveway located on the above described tract of land be plowed by the Itasca County Transportation Department for the 2008-2009 winter season subject to the following conditions and provisions:

**I. GENERAL PROVISIONS**

1. **Snowplowing for emergency situations will only be performed when the Sheriff's Office makes the request. Do not call the Transportation Department for emergencies. For emergencies dial 911.**
2. **This contract is valid only for the period between November 1st and March 31st. The County is not obligated to plow snow before November 1st nor after March 31st.**
3. County driveway plowing will be performed only on those driveways outside Municipal limits.
4. County snow removal equipment will only be used on private driveways after it has been determined that such use does not unduly delay or interfere with the removal of snow from public highways pursuant to Minn. Statute 161.21, Subd. 2. **DRIVEWAYS WILL BE PLOWED ONLY AT THE DISCRETION OF THE TRANSPORTATION DEPARTMENT.**
5. Applications for plow service must be received by October 15th of said winter season and must be accompanied by a NON-REFUNDABLE \$15.00 filing fee made payable to the Itasca County Auditor/Treasurer. **NO ONE IS EXEMPT FROM THIS FEE.**
6. There will be a \$10.00 late fee, made payable to the Itasca County Auditor/Treasurer, added for applications received and accepted by the Transportation Department after October 15th.
7. Non-owner applications (rental property or other non-owner occupant) MUST be signed by both the renter and the property owner.
8. Private driveways will not be plowed until there is a minimum accumulation of four (4") inches of snow.
9. Please enclose a copy of proof of age (Drivers License/Birth Certificate). First time applicants.

**II. SPECIAL PROVISIONS REGARDING DRIVEWAY**

1. Driveway must have a reasonably smooth driving surface and surface width must be a minimum of 12 feet.
2. Driveway must be clear of obstructions at least 10 feet on either side of its centerline.
3. A turnaround area, free of obstacles, with ample room to turn the plow unit must be provided.
4. Gates or barricades must be open to allow unimpeded ingress and egress of plow units.
5. Road gradients and curves must allow snowplow units easy maneuvering and safe passage.
6. Driveway length will be verified at the time of inspection.
7. This application will be rejected if, in the opinion of the Area Maintenance Foreman, the above requirements are not met.
8. If there is an change in circumstances during the snowplowing season which in the opinion of the snowplow operator make plowing the driveway unsafe or impractical to plow, this agreement will be terminated. Prior to termination the applicant will be notified of the change in circumstance and given reasonable time, not to exceed two (2) weeks to return the driveway to compliance.

**III. RATES**

1. Regular plowing rates shall be a flat rate charge in accordance with the rate schedule above.
2. The appropriate fee will be paid in full at the time a person makes application for private driveway snowplowing services.
3. If the driveway snowplowing application is rejected, the plowing fee will be refunded. **THE FILING FEE WILL NOT BE REFUNDED.**
4. **NO APPLICATION WILL BE PROCESSED WITHOUT TOTAL PAYMENT.**
5. No portion of the fee payment will be refunded once the application has been accepted.
6. Exceptional circumstances requiring special equipment shall be charged at the current rental rate for that equipment plus the operator cost including wages and overhead costs.

I hereby declare that I am the owner or occupant of the above described property and take full responsibility for snowplowing charges. Further, I here **WAIVE ANY AND ALL CLAIMS FOR DAMAGES TO MY PROPERTY, BOTH REAL AND PERSONAL, WHICH MAY BE CAUSED BY THE COUNTY OF ITASCA, ITS EQUIPMENT OR ITS OPERATORS WHILE SNOWPLOWING.**

**FURTHER, IN CONSIDERATION OF THIS AGREEMENT AND OTHER GOOD AND VALUABLE CONSIDERATION, I AGREE TO INDEMNIFY, SAVE AND HOLD HARMLESS ITASCA COUNTY, IT'S AGENTS AND EMPLOYEES OF ANY AND ALL CLAIMS, DEMANDS, ACTIONS OR CAUSES OF ACTION ARISING OUT OF OR BY REASON OF THE DESIGNATED SNOWPLOWING SERVICES.**

I acknowledge that I have read and understand this entire agreement.

Date \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

I certify that I am the non-occupant of the above described property. I have read this agreement and thereby give my permission to permit the applicant/occupant to enter into this agreement.

Date \_\_\_\_\_

\_\_\_\_\_  
Owner's Signature (if different than applicant)

**FOREMAN'S APPROVAL FOR NEW APPLICANT**

\_\_\_\_\_